



Payroll Payment Request

I hereby authorize Champion Personnel to initiate automatic deposits to my bank account/s at the financial institution named below or to the paycard number listed below.

I also authorize Champion Personnel to make withdrawals from these accounts in the event that a credit entry is made in error.

I agree not to hold Champion Personnel responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution/paycard in depositing funds to my account. In addition, I understand that any bank fees incurred by Champion Personnel due to incorrect or incomplete information provided will be deducted from my paycheck.

This agreement will remain in effect until Champion Personnel receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to the Payroll Department.

I understand that Champion Personnel has the right to deactivate my direct deposit/paycard in the event of unscheduled absence/required paperwork/ return of items/ settlement of final wages/etc.

Employee Information

Employee Name: _____ SS# _____

Street Address : _____ City: _____ State: _____ Zip: _____

Direct Deposit

Bank Account Information

Account Type: Checking Savings

ABA/Routing #: _____ Account #: _____

Bank Name: _____ Deposit Amount: _____ or All

Bank Account Information - Account 2:

Account Type: Checking Savings

ABA/Routing#: _____ Account#: _____

Bank Name: _____ Deposit Amount: _____ or All

****To ensure accuracy and avoid any delay in payment and/or bank fees, we encourage you to include with this form, a voided check, deposit slip, or other documentation from your financial institution with the account and routing number information.**

Paycard

Paycard Information:

Paycard Number: _____ Deposit Amount: _____ or All

Employee Name (Print Name): _____ Date: _____

Employee Signature Authorizing Payment Method: _____